

Gan Israel Day Camps – Staff Application Form

Please complete the entire form and print neatly

STAFF INFORMATION					
Last Name	First Name	Middle Name	DOB	Age	Gender
Home Address		New/Returning	School Attending in September		Grade ent.
City/State/Zip			E-Mail Address		
Father's Name	Hebrew Name	Mother's Name	Hebrew Name	Home Phone	
Business Phone:		Business Phone:		Mobile Phone:	

Dates Available: From _____ To _____
 Position applying for: _____

Social Security Number: _____
 State any special skills, talents & qualifications: _____

Your preferred age group: _____

Please attach a clear photo of yourself to this application or e-mail campgi@jewishelc.org

Camp Experience:

Dates	Camp & Director	Location	Camper or Staff?

Certification and Camp Support Staff Skills In the following list, please check those items in which you have experience and skills. Mark with a "C" those for which you hold current certification and attach a copy of your certification.

- Business/Administration**
 bookkeeping/accounting
 computer/technical
 computer/software (list)

- Health/Safety**
 CPR
 First aid
 lifeguard
 nursing
 transportation

- Maintenance**
 auto mechanics
 carpentry
 electrical
 plumbing

- Food Service**
 cooking/meal preparation
 Food Handler's permit/Certification
 menu planning
 purchasing
 sanitation

References Give names and addresses of three persons (not relatives) having knowledge of your character, experience, work habits and ability. (i.e. principal, teacher, camp director etc.) **In addition, please mail us 3 letters of reference.**

Name	Address & City	Phone	Position

Past Work History Provide a full record of all employment – paid and volunteer. Include any positions on camp staff. Use a separate sheet, if necessary.

Dates	Employer/Supervisor	Address & Phone	Nature of Work	Reason for Leaving

Do you have a valid driver's license? Yes No State _____

Do you have a commercial driver's license? Yes No

Harrassment The camp's policy is to prohibit all forms of harassment by our employees and/or volunteers. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment? (Note; a prior accusation is not an automatic bar to employment/volunteering. The type of accusation and when it occurred will be evaluated by the camp before any decision is made)

Yes No

Explain _____

Criminal Record Have you ever been convicted of a crime, other than a minor traffic offense? If yes, please describe. (Note: a prior conviction is not an automatic bar to employment/volunteering. The type of conviction and when it occurred will be evaluated by the camp before any decision is made.)

Yes No

Explain _____

Date of application: _____

If applicable, what experience do you have, working with children? _____

Write a brief biographical sketch, including specialized training in camping, and experience or training in other fields which might have a bearing on the position (s) for which you are applying. Attach a separate sheet if necessary.

What contributions do you think you can make at camp? _____

What contributions do you think you a well-run camp can make to children? _____

I authorize investigation of all statements herein, including any checks of criminal records, and release the camp and all others from liability in connection with same. I understand that, if employed, I will be an at-will employee/volunteer unless there is an agreement or law which alters that status. Furthermore, I understand that any agreement must be in writing and signed by the designated camp official. I also understand that misrepresentations or falsifications herein or in other documents completed or submitted by the applicant will result I dismissal, regardless of the date of discovery by the camp.

Signature _____ Date _____

All statements become part of any future employee personnel files.

**Please mail completed application to Raizel at 2174 Hewlett Ave, Suite 100, Merrick, NY 11566
or Fax to 866-539-4748 or E-mail campgi@jewishelc.org**